

PATRICK CATES  
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## OFFICE OF THE COUNTY MANAGER

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December 11, 2019

RE: Recommendation to Award a Contract between Owner and Contractor

Project Name: Videographer Services for Douglas County Public Meetings  
Bid ID Number: 2019TS0906

This letter is being issued to document that County Manager's Office is recommending award of a contract for the referenced project to the following contractor:

SoSu TV Corporation  
3938 S McCarran Blvd. #427  
Reno, NV 89502

The recommendation to award the contract will be brought before the Douglas County Board of Commissioners at a public meeting in January 2020. Additional information can be obtained by contacting the County Manager's Office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Natalie Wood', is written over a horizontal line.

Natalie Wood  
Administrative Services Manager