

November 19, 2018

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **November 27, 2018** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a public comment period.

AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

3. For possible action. Approval of the minutes of the October 23, 2018 regular meeting.

4. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 4a.

- a. For possible action. Approval of Gift fund claims
 - i. October/November 2018

5. Review of Budget Performance Report summary and Gift Fund summary. [Discussion]

- a. 10/31/2018

6. For possible action. Update on 2011-2020 Long Range Plan.
 - a. Review and discussion of 2019 Objectives.
 - b. New 2019 Objectives must be adopted at November 27 meeting.
7. List of evaluations completed.
 - a. Davis
 - b. Pearson
 - c. Weber
8. For possible action. Final approval of State Library's Collection Development Grant for FY18-19.
 - a. Grant amount is \$11,885.00
 - b. Funds received in November 2018
9. Update on Bookmobile Project. [Discussion]
 - a. Discussion of recent fundraising
 - b. Update on Foundation and bookmobile
10. For possible action. Discussion and possible action to adopt 2019 schedule of library holidays.
 - a. Draft of proposed library closures for holidays in 2019
11. Review of expiring board terms. [Discussion]
 - a. Deborah Blackman 12/31/2018; 4 years
 - b. Melanie Boudreau 12/31/2018; 4 years
 - c. Reapplication process
 - d. Applications accepted through December 14, 2018
12. For possible action. Discussion and possible action to adopt schedule of Board meeting dates, times and locations in 2019.
 - a. Draft of schedule includes meeting dates, times: 4th Tuesday of month
 - b. Thursday, September 26 at Lake Tahoe library
13. Monthly Report. [Discussion]
 - a. Friends / Foundation
 - i. Friends Board Monthly Meeting – December 10, 2018
 - ii. Friends Annual Membership Meeting – January 26, 2019
 - iii. Foundation Meeting – February 13, 2019
 - b. Completed Library Programs
 - c. Current / Planned Library Programs
 - d. Facility work
 - e. Usage statistics

14. For possible action. Discussion on the annual performance evaluation of Library Director, Amy Dodson, including performance, job description, achievements, job duties and matters properly related thereto. Pursuant to NRS 241.031(1)(b) the Board may consider and discuss the character, competence, alleged misconduct or physical or mental health of Mrs. Dodson.

15. Public comments and discussion.

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16. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 9:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office
<http://douglascountynv.iqm2.com/>
<https://notice.nv.gov>

Supporting material for the meeting is available at the Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before November 27, 2018 for arrangements.