

LIB. BOARD OF TRUSTEES
 MTG 11/27/18 SUPPLEMENTAL
 MATLS.

DOUGLAS COUNTY PUBLIC LIBRARY							
Statistical Report							
FY 2018-2019							
	Year-to-Date			October 2018			
Circulation	Minden	Tahoe	Total	Minden	Tahoe	Total	
Items Checked Out/Renewed	54,127	3,592	57,719	13,234	711	13,945	
eCheckouts			6,702			1,669	
New Cards Issued	465	65	530	108	20	128	
Patrons	26,146	3,014	29,160	26,146	3,014	29,160	
Library Visits	31,759	15,841	47,600	8,038	11,164	19,202	
Inventory	110,375	27,768	138,143	110,375	27,768	138,143	
Interlibrary Loans Requested	168	5	173	41	3	44	
Interlibrary Loans Loaned	164	17	181	36	1	37	
Homebound Patrons	21	-	21	21	-	21	
Homebound Checkouts	593	-	593	122	-	122	
Database Sessions			2,103			1,025	
Services	Minden	Tahoe	Total	Minden	Tahoe	Total	
Meeting Room Use	160	30	190	42	8	50	
Meeting Room Attendance	1,920	440	2,360	504	127	631	
Pine Nut Room Use	87	-	87	24	-	24	
Pine Nut Room Attendance	435	-	435	120	-	120	
Kids' Programs	113	36	149	33	13	46	
Kids' Program Attendance	2,237	360	2,597	519	138	657	
Teen Programs	11	1	12	4	-	4	
Teen Program Attendance	146	1	147	13	-	13	
Adult Programs	21	2	23	5	-	5	
Adult Program Attendance	442	29	471	88	-	88	
Total Programs	113	39	152	42	13	55	
Total Program Attendance	2,825	390	3,215	620	138	758	
Outreach	8	-	8	1	-	1	
Public Computer Use	3,565	418	3,983	815	86	901	
ADA-pc Use	21	-	21	6	-	6	
Wireless Use	13,849	875	14,724	2,125	92	2,217	
Volunteers	230	4	234	57	1	58	
Volunteer Hours	1,033	32	1,065	253	7	260	

Useful Use October 2018

DLT		DCL			
Internet		Internet		ADA	
Internet & Office	85	Internet & Office	693	Extended use	0
Large Print (LP)	1	Large Print (LP)	59	Restricted LP	6
		15-minute Internet & Office	48		
		Word processing	15		
Total	86	Total	815	Total	6

Learn-a-Test usage report
 Douglas County Public Library
 Fiscal year 2018-2019

Number of sessions	Total	Year-to-date	July 2018	August 2018	September 2018	October 2018
Resources used		14	0	2	8	4
			Computer Courses	Tests	Tests Skills Check: Applied Math Algebra, Patterns, & Functions ASSET® Elementary Algebra eBooks Algebra Success in 20 Min. a Day Computer Courses Microsoft Excel 2016	Tests Praxis® II Elementary Ed. Content CLEP® : College Composition



HUMAN RESOURCES

P. O. Box 218
Minden, NV 89423
(775) 782-9860 * Fax 782-9083

November 26, 2018

Amy Dodson
Library Director
1625 Library Lane
Minden, NV 89423

RE: NOTICE OF OPEN MEETING

Dear Amy:

NRS 241.031(1) requires the Library Board of Trustees to conduct an open meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of the Library Director. Written notice must be given to the person who is the subject of the open meeting in accordance with NRS 241.033(1).

You are hereby notified that on **November 27, 2018**, the Library Board of Trustees will conduct an open meeting which may consider your character, professional competence, or physical or mental health in accordance with NRS 241.031(1).

The item listed on the agenda is:
For possible action. Discussion on the annual performance evaluation of Library Director, Amy Dodson, including performance, job description, achievements, job duties and matters properly related thereto.

This open meeting will take place at 10:00 a.m. at the location listed below:

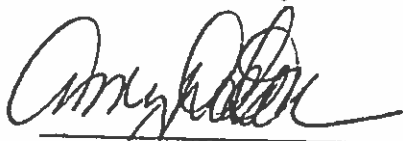
**Douglas County Public Library
Minden Branch
1625 Library Lane
Minden, NV 89423**

You may request a copy of the record of the meeting in accordance with NRS 241.035(2), (4) and (5). NRS 241.033(2)(a)(1) requires that written notice be provided to you at least five business days in advance of the open meeting. By your signature below, please indicate receipt of this notification and waiver of the five business day notice period.

Sincerely,

Wendy Lang
Director, Human Resources

I, Amy Dodson, acknowledge that I am entitled to receive written notice at least five working days in advance of an open meeting where my character, alleged misconduct, professional competence, or physical or mental health may be considered and have been notified of such a meeting scheduled to occur on November 27, 2018 as identified in this letter, and I waive the right of notice at least 5 days in advance.



Amy Dodson

11/26/18
Date

PROOF OF SERVICE

I, Monique Roberts, state the following to be true and accurate:

I am an employee of Douglas County and more than 18 years of age.

On the 26th day of November, 2018, I personally served the original Notice of Open Meeting to Amy Dodson at 1625 Library Lane in Minden, Nevada.

Dated this 26th day of November, 2018.



Monique Roberts

11/26/2018
Date