DOUGLAS COUNTY STRATEGIC PERFORMANCE SUMMARY

Q1 Report for July 1-Septembr 30, 2017

OVERALL PERFORMANCE				TOTAL
Initiatives by Status (ex 1.1)	25	4	0	29
Action Items by Status (ex 1.1.1)	37	1	2	40

EXECUTIVE SUMMARY

	Goal Owner	YTD Actual	Status
INFRASTRUCTURE: DOUGLAS COUNTY WILL PROVIDE FOR THE MAINTENANCE AND INFRASTRUCTURE NECESSARY TO MEET CURRENT AND...			
1.1 STORMWATER MANAGEMENT PLAN: Complete the Countywide stormwater master plan including a long-term funding strategy *	Larry Werner	19%	ON TARGET
1.2 TRANSPORTATION MASTER PLAN: Complete update of Transportation Master Plan to include identification of future alternative truck and through traffic routes as envisioned in the Valley Vision Plan *	Erik Nilssen	30%	OFF TARGET
1.3 BROADBAND AVAILABILITY: Develop and implement a Dig Once policy to expand broadband availability throughout the County. *	Ron Roman	20%	ON TARGET
1.4 ROAD MAINTENANCE: Working in partnership with residents and businesses, develop long term solutions to fund preventative road maintenance. *	Ron Roman	0%	OFF TARGET
1.5 WATER RATE STRUCTURES: Develop multi-year and equitable water rate structures for the water systems throughout the County in partnership with residents and businesses *	Ron Roman	15%	ON TARGET
SAFE COMMUNITY: DOUGLAS COUNTY COMMITS TO THE PROTECTION AND SAFETY OF ITS CITIZENS THROUGH PROFESSIONAL PUBLIC...			
2.1 EMERGENCY OPERATIONS PLAN: Revise Emergency Operations Plan and develop incident response guides by incident type.	Tod Carlini	25%	ON TARGET
2.2 HAZARD MITIGATION PLAN: Annual update to FEMA required Hazard Mitigation Plan.	Tod Carlini	0%	NOT STARTED
2.3 EOC TRAINING: Implement EOC-related training to specific EOC Functions.	Tod Carlini	0%	NOT STARTED
2.4 PUBLIC WARNING SYSTEMS & NOTIFICATION: Ensure public warning systems & notifications programs are up to date and increase citizen participation overall in programs.	Ron Sagen	3%	ON TARGET
2.5 CITIZENS EMERGENCY RESPONSE TEAM: Continue to engage citizen participation in the Citizens Emergency Response Team program.	Tod Carlini	25%	ON TARGET
2.6 BODY-WORN CAMERAS: Implement state mandated body-worn camera programs.	Paul Howell	10%	OFF TARGET
2.7 NEIGHBORHOOD WATCH PROGRAM: Expand and re-energize Neighborhood Watch Program.	Paul Howell	0	ON TARGET
2.8 RECREATIONAL MARIJUANA IMPACTS: Prepare strategic responses throughout County for impact of recreational marijuana.	Paul Howell	13%	ON TARGET
ECONOMIC VITALITY: DOUGLAS COUNTY WILL WORK WITH PARTNERS TO ENSURE THE COUNTY'S ECONOMIC VITALITY.			
3.1 AFFORDABLE HOUSING: Evaluate the potential of offering affordable housing development incentives through the update of the Housing Element of the Master Plan. *	Mimi Moss	20%	ON TARGET
3.2 MARTIN SLOUGH TRAIL: Complete R-o-W acquisition and construct the Martin Slough Trail.	Mimi Moss	8%	ON TARGET
3.3 DEVELOPMENT REVIEW PROCESS: Evaluate development review process and staff support to identify opportunities to improve process flow.	Larry Werner	0%	NOT STARTED
3.4 REDEVELOPMENT PROGRAM: Reevaluate the benefits of the Redevelopment Program and if needed identify priority projects and timelines	Larry Werner	45%	ON TARGET
3.5 PONY EXPRESS TRAIL: Align stakeholders and develop a design for the Pony Express Trail as an additional tourism opportunity.	Lisa Granahan	25%	ON TARGET
3.6 YEAR-ROUND CONFERENCE CENTER: Work with local partners and stakeholders to initiate the development of a year-round conference/entertainment venue at Lake Tahoe (within Douglas County).	Lisa Granahan	40%	ON TARGET
3.7 VACATION RENTAL ORDINANCE: Evaluate the need to update the Vacation Rental Ordinance to include changes in on-line vacation rentals (AirBnB, VRBO, etc).	Mimi Moss	12%	ON TARGET
3.8 WORK-BASED LEARNING OPPORTUNITIES: Create more work-based learning opportunities for students to gain insight into college majors and career pathways.	Lisa Granahan	60%	ON TARGET
NATURAL RESOURCES, CULTURE, AND QUALITY OF LIFE: DOUGLAS COUNTY WILL PRESERVE THE COUNTY'S NATURAL ENVIRONMENT,...			
4.1 COUNTY MASTER PLAN: Perform 20-year update to the County's master plan.	Mimi Moss	43%	OFF TARGET
4.2 RECYCLING PROGRAM: Initiate a Countywide recycling program.	Ron Roman	25%	ON TARGET
4.3 PROMOTION OF LOCAL ASSETS: Advocate for the usage, understanding and support of assets including public parks, trails, public libraries, local schools and local colleges in the County.	Scott Morgan	25%	ON TARGET

As of October 25, 2017

4.4 CONSERVATION ACT: Secure passage of the Douglas County Conservation Act.	Larry Werner	13%	ON TARGET

FINANCIAL STABILITY: DOUGLAS COUNTY'S FINANCIAL STABILITY ALLOWS FOR SUSTAINABLE PLANNING AND MAINTENANCE OF THE...

5.1 COUNTY FACILITY PLAN: Develop facilities plan to address County's future needs, including long-term strategy for all County offices. *	Larry Werner	0%	ON TARGET
5.2 IMPACT FEES: Develop a feasibility study relating to impact fees.	Larry Werner	0%	ON TARGET
5.3 LONG-TERM FINANCIAL STRATEGIES: Develop strategies to address long-term financial stability in order to expend County resources to keep up with demand.	Vicki Moore	6%	ON TARGET
5.4 PRIORITY-BASED BUDGETING: Renew efforts on Priority Based Budgeting Program for on-going useful and accountable financial and budget decision making.	Vicki Moore	0%	NOT STARTED
5.5 INTERNAL CONTROLS: Become compliant with software licensing and financial internal control requirements.	Sherri McGee	25%	ON TARGET

ORGANIZATIONAL SUSTAINABILITY:DOUGLAS COUNTY VALUES ITS EMPLOYEES AND WORKS TO DEVELOP A WORKFORCE THAT SERVES AND IS...

6.1 COMPENSATION: Design employee compensation package. *	Wendy Lang	33%	ON TARGET
6.2 PERFORMANCE STANDARDS: Align performance standards to strategic plan. *	Wendy Lang	33%	ON TARGET
6.3 MANAGEMENT PROGRAM: Create / implement supervisory management program to develop internal talent. *	Wendy Lang	10%	ON TARGET

PERFORMANCE SUMMARY DETAIL

	Goal Owner	YTD Actual	Status
INFRASTRUCTURE: DOUGLAS COUNTY WILL PROVIDE FOR THE MAINTENANCE AND INFRASTRUCTURE NECESSARY TO MEET CURRENT AND...			
1.1 STORMWATER MANAGEMENT PLAN: Complete the Countywide stormwater master plan including a long-term funding strategy *	Larry Werner	19%	ON TARGET
1.1.1 Q1-Q2 AMEND CONTRACT: Amend existing consultant contract to complete Stormwater Program Last updated: 2017-10-11	Larry Werner	75%	ON TARGET
1.1.2 Q2 WORK: Work continues Last updated: 2017-10-19	Larry Werner	0%	NOT STARTED
1.1.3 Q3 ORDINANCES AND PROCEDURES: Present necessary ordinances and procedures for implementation of stormwater management program to Board of County Commissioners for adoption. Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
1.1.4 Q4 STORMWATER BILLING: Prepare and deliver stormwater billing for July 1 inclusion on property tax billings Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
1.2 TRANSPORTATION MASTER PLAN: Complete update of Transportation Master Plan to include identification of future alternative truck and through traffic routes as envisioned in the Valley Vision Plan *	Erik Nilssen	30%	OFF TARGET
1.2.1 Q1 WORKSHOP: Workshop held, direction by Board to maintain Muller Pkwy as an alternate non-truck route. Last updated: 2017-08-16	Erik Nilssen	100%	ON TARGET
1.2.2 Q1 PLAN ADOPTION: Adoption of plan by board commissioners Last updated: 2017-10-10	Erik Nilssen	50%	CRITICAL
1.2.3 Q2 PLAN ADOPTION: Develop strategy to move Transportation Master Plan forward Last updated: 2017-10-13	Erik Nilssen	0%	NOT STARTED
1.2.4 Q3 ENGINEERING/FINANCIAL ANALYSIS: Provide engineering/financial analysis as directed in the Plan Last updated: 2017-10-11	Erik Nilssen	0%	NOT STARTED
1.2.5 Q4 IDENTIFY FUNDING: Environmental Funding Identified Last updated: 2017-10-11	Erik Nilssen	0%	NOT STARTED
1.2.6 Q4 PLAN ADOPTED: Plan adopted/route selected (completed) Last updated: 2017-10-11	Erik Nilssen	0%	NOT STARTED
1.3 BROADBAND AVAILABILITY: Develop and implement a Dig Once policy to expand broadband availability throughout the County. *	Ron Roman	20%	ON TARGET
1.3.1 Q1-Q2 INSERT POLICY: Insert Policy into Master Plan Last updated: 2017-10-11	Mimi Moss	60%	ON TARGET
1.3.2 Q2 POLICY OR CHANGES: Need for Dig Once Policy, Code Change and/or design manual Changes Last updated: 2017-10-09	Sherri McGee	0%	NOT STARTED
1.3.3 Q3 PUBLIC OUTREACH: Meetings with stakeholders Last updated: 2017-08-16	Ron Roman	0%	NOT STARTED
1.3.4 Q4 BOCC DECISION: BOCC Policy Decision Last updated: 2017-08-16	Ron Roman	0%	NOT STARTED
1.4 ROAD MAINTENANCE: Working in partnership with residents and businesses, develop long term solutions to fund preventative road maintenance. *	Ron Roman	0%	OFF TARGET
1.4.1 Q2 ANALYSIS: Develop strategy & funding requirements Last updated: 2017-10-09	Larry Werner	0%	NOT STARTED
1.4.2 Q3 OUTREACH: Workshops with stakeholders Last updated: 2017-10-11	Ron Roman	0%	NOT STARTED
1.4.3 Q4 FUNDING SOURCES IDENTIFIED: BOCC Policy Direction Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
1.5 WATER RATE STRUCTURES: Develop multi-year and equitable water rate structures for the water systems throughout the County in partnership with residents and businesses *	Ron Roman	15%	ON TARGET
1.5.1 Q1-Q2 CAVE ROCK AND UPPAWAY: Develop strategy regarding Cave Rock and Uppaway Status Last updated: 2017-10-11	Ron Roman	75%	ON TARGET
1.5.2 Q2 BOCC PRESENTATION: Board meeting regarding Cave Rock and Uppaway Status Last updated: 2017-10-09	Ron Roman	0%	NOT STARTED
1.5.3 Q3 CAPITAL FINANCING AND RATE OPTIONS: Lake Water System Capital Financing and Rate Options Last updated: 2017-10-11	Ron Roman	0%	NOT STARTED
1.5.4 Q4 EXECUTE IN THE VALLEY: Continue to execute in the Valley Last updated: 2017-10-11	Ron Roman	0%	NOT STARTED
1.5.5 Q4 CONSOLIDATION OF SYSTEMS: Identify whether consolidation of systems is a strategy policy recommendation Last updated: 2017-10-11	Ron Roman	0%	NOT STARTED
SAFE COMMUNITY: DOUGLAS COUNTY COMMITS TO THE PROTECTION AND SAFETY OF ITS CITIZENS THROUGH PROFESSIONAL PUBLIC...			
2.1 EMERGENCY OPERATIONS PLAN: Revise Emergency Operations Plan and develop incident response guides by incident type.	Tod Carlini	25%	ON TARGET
2.1.1 Q1 CONTRACT: Enter into 3 year contract with East Fork Fire Protection District for Emergency Management Services Last updated: 2017-10-11	Tod Carlini	100%	ON TARGET
2.1.2 Q2-Q3 EOP FUNDING: Secure funding and other assistance necessary to revise the current EOP Last updated: 2017-10-09	Tod Carlini	0%	NOT STARTED
2.1.3 Q3 EOP ADOPTION: Revise the EOP following the EFS component format and as practiced by DEM, and secure adoption by the County Commission Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.1.4 Q4 PLAN: Plan exercises Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.2 HAZARD MITIGATION PLAN: Annual update to FEMA required Hazard Mitigation Plan.	Tod Carlini	0%	NOT STARTED

2.2.1 Q2 HPM GRANT: Apply for HPM Grant to cover the costs associated with an update to the current HMP - Secure Grant Funding Last updated: 2017-10-09	Tod Carlini	0%	NOT STARTED
2.2.2 Q3 DEFINE REVISION: Define scope of revision. At a minimum consider flood, fire, and earthquake mitigations, Commence with review and up dates Last updated: 2017-10-11	Erik Nilssen	0%	NOT STARTED
2.2.3 Q4 PUBLIC HEARINGS: Conduct public presentations and hearings on draft document. Use the LECP to review draft document Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.2.4 Q4 SUBMIT TO FEMA: Submit document to DEM/FEMA for review Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.2.5 Q4 DCC APPROVAL: Seek approval from the Douglas County Commission Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.2.6 Q4 FEMA: FEMA Approval Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.3 EOC TRAINING: Implement EOC-related training to specific EOC Functions.	Tod Carlini	0%	NOT STARTED
2.3.1 Q3 IDENTIFY PERSONNEL: Based on gap analysis and identified areas of EOC operation, identify personnel who would be most appropriate to fill positions. Attempt to establish list with 3 lines of... Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.3.2 Q4 GAP ANALYSIS: Conduct gap analysis of positions necessary for EOC operation Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.3.3 Q4 TRAINING: Conduct training based on needs assessment in Q1 and Q2. Initial focus on Finance, Recovery, and Post Disaster Assessment Training. Apply to FEMA for County Training Week and EMI in... Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.3.4 Q4 EOC EXCERCISES: Conduct exercises in EOC Operations Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.4 PUBLIC WARNING SYSTEMS & NOTIFICATION: Ensure public warning systems & notifications programs are up to date and increase citizen participation overall in programs.	Ron Sagen	3%	ON TARGET
2.4.1 Q1 REVERSE 911 REGISTRATION: Continue public education campaign for residents to register cellular telephones on the Community Notification System (Reverse 911) Last updated: 2017-08-15	Ron Sagen	25%	ON TARGET
2.4.2 Q2 REVERSE 911 REGISTRATION: Continue public education campaign for residents to register cellular telephones on the Community Notification System (Reverse 911) Last updated: 2017-10-09	Ron Sagen	0%	NOT STARTED
2.4.3 Q2 NDEM IMPLEMENT IPAWS: Coordinate with Nevada Department of Emergency Management to implement Integrated Public Alerting and Warning System (IPAWS). Last updated: 2017-10-09	Ron Sagen	0%	NOT STARTED
2.4.4 Q3 REVERSE 911 REGISTRATION: Continue public education campaign for residents to register cellular telephones on the Community Notification System (Reverse 911) Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.4.5 Q3 NDEM IMPLEMENT IPAWS: Coordinate with Nevada Department of Emergency Management to implement Integrated Public Alerting and Warning System (IPAWS). Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.4.6 Q3 IPAWS VESTA: Implement IPAWS access through VESTA Communicator for seamless notification to residents and visitors. Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.4.7 Q4 REVERSE 911 REGISTRATION: Continue public education campaign for residents to register cellular telephones on the Community Notification System (Reverse 911) Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.4.8 Q4 IPAWS VESTA: Implement IPAWS access through VESTA Communicator for seamless notification to residents and visitors. Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.4.9 Q4 IPAWS TESTING: Testing of IPAWS through state network and county level notification programs. Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.4.10 Q4 NDEM IMPLEMENT IPAWS: Coordinate with Nevada Department of Emergency Management to implement Integrated Public Alerting and Warning System (IPAWS). Last updated: 2017-10-11	Ron Sagen	0%	NOT STARTED
2.5 CITIZENS EMERGENCY RESPONSE TEAM: Continue to engage citizen participation in the Citizens Emergency Response Team program.	Tod Carlini	25%	ON TARGET
2.5.1 Q1-Q4 CERT RECRUITMENT: Recruitment drive for 100 CERT participants Last updated: 2017-10-16	Tod Carlini	80	ON TARGET
2.5.2 Q3 TRAINING: Training Sessions and Advanced CERT Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.5.3 Q4 RODEO: Cert Rodeo Last updated: 2017-10-11	Tod Carlini	0%	NOT STARTED
2.6 BODY-WORN CAMERAS: Implement state mandated body-worn camera programs.	Paul Howell	10%	OFF TARGET
2.6.1 Q1 - Q3 IDENTIFY SUSTAINABLE FUNDING: BOCC identifies sustainable funding (State Law Mandate) Last updated: 2017-10-13	Paul Howell	0%	CRITICAL
2.6.2 Q1-Q2 VENDOR SELECTION: select a vendor based on12 RFPs received Last updated: 2017-10-11	Paul Howell	50%	ON TARGET
2.6.3 Q2 IMPLEMENTATION: project is implemented begins. Last updated: 2017-10-09	Paul Howell	0%	NOT STARTED
2.6.4 Q3 IMPLEMENTATION: project implemented continues – 50% Last updated: 2017-10-11	Paul Howell	0%	NOT STARTED
2.6.5 Q4 MEASURE: Measure and evaluate implementation Last updated: 2017-10-11	Paul Howell	0%	NOT STARTED
2.7 NEIGHBORHOOD WATCH PROGRAM: Expand and re-energize Neighborhood Watch Program.	Paul Howell	0	ON TARGET

Task	Owner	%	Status
2.7.1 Q1 IDENTIFY LIAISON: assign neighborhood watch from citizen volunteer corps to be liaison Last updated: 2017-10-12	Paul Howell	100%	ON TARGET
2.7.2 Q2 PROGRAM ASSESSMENT: Introduce coordinator to existing neighborhood watch groups to evaluate for degree of engagement Last updated: 2017-10-12	Paul Howell	0%	NOT STARTED
2.7.3 Q4 PROGRAM ASSESSMENT: Introduce coordinator to existing neighborhood watch groups to evaluate for degree of engagement Last updated: 2017-10-12	Paul Howell	0%	NOT STARTED
2.7.4 Q4: +2 New groups Last updated: 2017-10-11	Paul Howell	0%	NOT STARTED
2.8 RECREATIONAL MARIJUANA IMPACTS: Prepare strategic responses throughout County for impact of recreational marijuana.	Paul Howell	13%	ON TARGET
2.8.1 Q1 EVALUATE CRIME DATA: Evaluate crime and incidence data and statistics to gauge impact of recreational marijuana on quality of life Last updated: 2017-10-11	Paul Howell	50%	ON TARGET
2.8.2 Q2 EVALUATE CRIME DATA: Evaluate crime and incidence data and statistics to gauge impact of recreational marijuana on quality of life Last updated: 2017-10-09	Paul Howell	0%	NOT STARTED
2.8.3 Q3 Identify actionable responses to mitigate any increases in crimes affecting QoL. Last updated: 2017-10-11	Paul Howell	0%	NOT STARTED
2.8.4 Q4 Implement strategies or programs identified in Q3 Last updated: 2017-10-11	Paul Howell	0%	NOT STARTED

ECONOMIC VITALITY: DOUGLAS COUNTY WILL WORK WITH PARTNERS TO ENSURE THE COUNTY'S ECONOMIC VITALITY.

Task	Owner	%	Status
3.1 AFFORDABLE HOUSING: Evaluate the potential of offering affordable housing development incentives through the update of the Housing Element of the Master Plan. *	Mimi Moss	20%	ON TARGET
3.1.1 Q1 INCENTIVES POLICY: Develop incentives policy through the update of the Housing Element of the Master Plan Last updated: 2017-09-15	Mimi Moss	100%	ON TARGET
3.1.2 Q2 HOUSING ELEMENT ADOPTION: Adoption of the Housing Element of the Master Plan Last updated: 2017-10-09	Mimi Moss	0%	NOT STARTED
3.1.3 Q3 DA REVIEW DRAFT: Coordination with District Attorney to review/draft changes to development code Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
3.1.4 Q3 HOUSING ELEMENT BOCC ADOPTION: Adoption of the Housing Element of the Master Plan Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
3.1.5 Q4 STAKEHOLDER MEETINGS: Stakeholder meetings to solicit comment on draft changes to development code Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
3.2 MARTIN SLOUGH TRAIL: Complete R-o-W acquisition and construct the Martin Slough Trail.	Mimi Moss	8%	ON TARGET
3.2.1 Q1-Q2 EXISTING GRANT: ROW acquisition in process by Nevada Department of Transportation (NDOT). Last updated: 2017-10-10	Erik Nilssen	30%	ON TARGET
3.2.2 Q3 MONITOR R-O-W: Continue to monitor progress of NDOT Right-of-Way acquisition. Last updated: 2017-10-11	Erik Nilssen	0%	NOT STARTED
3.2.3 Q4 R-O-W ACQUISITION: Right-of-way acquisition complete per NDOT timeframe. Last updated: 2017-10-11	Erik Nilssen	0%	NOT STARTED
3.3 DEVELOPMENT REVIEW PROCESS: Evaluate development review process and staff support to identify opportunities to improve process flow.	Larry Werner	0%	NOT STARTED
3.3.1 Q3 WORK PLAN: Develop work plan for consultant selection and source of funding for study. Presentation to Board of County Commissioners. Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
3.3.2 Q4 WORK: Work Continues Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
3.4 REDEVELOPMENT PROGRAM: Reevaluate the benefits of the Redevelopment Program and if needed identify priority projects and timelines	Larry Werner	45%	ON TARGET
3.4.1 Q1-Q2 RDA REPORT: Prepare report on RDA, identifying priority projects and activities appropriate to be funded through RDA; prepare staff recommendations to lead discussion Last updated: 2017-10-11	Larry Werner	90%	ON TARGET
3.4.2 Q2 BOCC WORKSHOP: Conduct workshop with Board of County Commissioners Last updated: 2017-10-09	Larry Werner	0%	NOT STARTED
3.5 PONY EXPRESS TRAIL: Align stakeholders and develop a design for the Pony Express Trail as an additional tourism opportunity.	Lisa Granahan	25%	ON TARGET
3.5.1 Q1 Finalize basemap & photo inventory Last updated: 2017-09-29	Lisa Granahan	100%	ON TARGET
3.5.2 Q2 DESIGN: Develop mapping and design solutions Last updated: 2017-10-09	Lisa Granahan	0%	NOT STARTED
3.5.3 Q3 COMPLETE DESIGN: Finish Developing mapping and design solutions Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.5.4 Q4 REFINE INPUT: Refine stakeholder & community partner input Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.5.5 Q4 CONCEPT PLAN: Produce draft trail concept plan Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.6 YEAR-ROUND CONFERENCE CENTER: Work with local partners and stakeholders to initiate the development of a year-round conference/entertainment venue at Lake Tahoe (within Douglas County).	Lisa Granahan	40%	ON TARGET
3.6.1 Q1 PRELIMINARY DESIGN: Hire contractor to begin preliminary design development Last updated: 2017-09-29	Lisa Granahan	100%	ON TARGET
3.6.2 Q1 HEIGHT VERIFICATION: Verification of height allowance for the Event Venue Last updated: 2017-09-29	Lisa Granahan	100%	ON TARGET

3.6.3 Q2 SURVEY: Complete event attendee and transit use survey Last updated: 2017-10-09	Lisa Granahan	0%	NOT STARTED
3.6.4 Q3: SUBMIT APPLICATIONS: Submit complete project applications to TRPA and DC to commence regulatory and environmental review. Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.6.5 Q4 APPLICATIONS REVIEW: Application review by TRPA and DC continues Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.6.6 Q4 STATUS REPORT: Status report on regulatory and environmental review to the Board of Commissioners Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.7 VACATION RENTAL ORDINANCE: Evaluate the need to update the Vacation Rental Ordinance to include changes in on-line vacation rentals (AirBnB, VRBO, etc).	Mimi Moss	12%	ON TARGET
3.7.1 Q1-Q2 SOLICIT BUSINESS INPUT: Solicit input from business representatives on potential changes to the existing ordinance. Last updated: 2017-10-11	Mimi Moss	60%	ON TARGET
3.7.2 Q2 RESEARCH: Research & collect information to draft new code language. Last updated: 2017-10-09	Mimi Moss	0%	NOT STARTED
3.7.3 Q3 CODE LANGUAGE : Work with the District Attorney's office in drafting code language. Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
3.7.4 Q3 WORKSHOPS: Hold workshops to solicit input from existing vacation rental permit holders and the general public on draft code language. Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
3.7.5 Q4 ORDINANCE: – Bring forward revised ordinance to Board of Commissioners for adoption. Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
3.8 WORK-BASED LEARNING OPPORTUNITIES: Create more work-based learning opportunities for students to gain insight into college majors and career pathways.	Lisa Granahan	60%	ON TARGET
3.8.1 Q1 CREATE TEAM: Identify Champions and work team members Last updated: 2017-09-29	Lisa Granahan	100%	ON TARGET
3.8.2 Q1 IDENTIFY MODEL: Identify a model work-based learning program(s) in another state to replicate Last updated: 2017-09-29	Lisa Granahan	100%	ON TARGET
3.8.3 Q1 PROJECT SUMMARY: Develop an executive summary of the intended purpose and goals of the project/program Last updated: 2017-09-29	Lisa Granahan	100%	ON TARGET
3.8.4 Q2 RECRUIT: Recruit key participants and partners Last updated: 2017-10-09	Lisa Granahan	0%	NOT STARTED
3.8.5 Q3 IDENTIFY INTERMEDIARY PROVIDER: : Identify an Intermediary provider/agency within the region to manage internships between students and businesses. Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED
3.8.6 Q4 IDENTIFY FUNDING: Identify funding opportunities and sponsor agencies Last updated: 2017-10-11	Lisa Granahan	0%	NOT STARTED

NATURAL RESOURCES, CULTURE, AND QUALITY OF LIFE: DOUGLAS COUNTY WILL PRESERVE THE COUNTY'S NATURAL ENVIRONMENT,...

4.1 COUNTY MASTER PLAN: Perform 20-year update to the County's master plan.	Mimi Moss	43%	OFF TARGET
4.1.1 Q1-Q2 PUBLIC HEARINGS: Hold Planning Commission public hearings on the master plan update elements and master plan map amendments. Last updated: 2017-10-11	Mimi Moss	80%	OFF TARGET
4.1.2 Q2 ADOPT MASTER PLAN: Adoption of master plan update by Planning Commission and Board of Commissioners. Last updated: 2017-10-11	Mimi Moss	50%	ON TARGET
4.1.3 Q3 ORGANIZE ACTION ITEMS: Organize and prioritize Action Items in the Implementation Element. Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
4.1.4 Q4 LAST 5 ACTION ITEMS: Develop strategies to implement at least five Action Items within FY 18-19 Last updated: 2017-10-11	Mimi Moss	0%	NOT STARTED
4.2 RECYCLING PROGRAM: Initiate a Countywide recycling program.	Ron Roman	25%	ON TARGET
4.2.1 Q1-Q2 DDI PRESENTATION: DDI presentation to Board on pilot program Last updated: 2017-10-03	Ron Roman	75%	ON TARGET
4.2.2 Q2 RECYCLE PROGRAM FUNDING: Develop funding requirements for recycle program Last updated: 2017-10-09	Ron Roman	0%	NOT STARTED
4.2.3 Q3 OUTREACH: Workshops with Towns, GIDs and stakeholders Last updated: 2017-10-11	Ron Roman	0%	NOT STARTED
4.2.4 Q4 EVALUATE PILOT PGM: Evaluate Pilot Program and public acceptance Last updated: 2017-10-11	Ron Roman	0%	NOT STARTED
4.3 PROMOTION OF LOCAL ASSETS: Advocate for the usage, understanding and support of assets including public parks, trails, public libraries, local schools and local colleges in the County.	Scott Morgan	25%	ON TARGET
4.3.1 Q1 INVENTORY PART 1: Complete inventory of agencies & organizations to include in consolidated marketing efforts Last updated: 2017-10-09	Scott Morgan	100%	ON TARGET
4.3.2 Q1 IDENTIFICATION: Identify & assign a primary contact for each agency & organization Last updated: 2017-10-09	Scott Morgan	100%	ON TARGET
4.3.3 Q2 INVENTORY PART 2: Complete inventory of current tools (social media, print media, etc.) utilized by participating agencies & organizations to promote assets Last updated: 2017-10-09	Scott Morgan	0%	NOT STARTED
4.3.4 Q2 INVENTORY PART 3: Complete inventory of all assets to be marketed Last updated: 2017-10-09	Scott Morgan	0%	NOT STARTED

4.3.5 Q3 COST ANALYSIS: Estimate funding needs and create possible distribution of cost sharing Last updated: 2017-10-11	Scott Morgan	0%	NOT STARTED
4.3.6 Q4 MARKETING EFFORTS: Consolidate marketing efforts with libraries, Chambers, CVBs, school district and public transit Last updated: 2017-10-11	Scott Morgan	0%	NOT STARTED
4.4 CONSERVATION ACT: Secure passage of the Douglas County Conservation Act.	Larry Werner	13%	ON TARGET
4.4.1 Q1 DANCE HILL OWNERSHIP: Resolution of Dance Hill ownership issue Last updated: 2017-10-02	Larry Werner	50%	ON TARGET
4.4.2 Q2 DANCE HILL OWNERSHIP: Resolution of Dance Hill ownership issue Last updated: 2017-10-02	Larry Werner	0%	NOT STARTED
4.4.3 Q3 INTRODUCTIONS AND HEARINGS: Introduction and hearings in House or Senate Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
4.4.4 Q4 HOUSE OR SENATE PASSAGE: Passage of legislation through House or Senate Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED

FINANCIAL STABILITY: DOUGLAS COUNTY'S FINANCIAL STABILITY ALLOWS FOR SUSTAINABLE PLANNING AND MAINTENANCE OF THE...

5.1 COUNTY FACILITY PLAN: Develop facilities plan to address County's future needs, including long-term strategy for all County offices. *	Larry Werner	0%	ON TARGET
5.1.1 Q1-Q2 FEASIBILITY STUDY PLAN: Prepare a work plan for developing a process to conduct a feasibility study. Identify source of funds for study. Last updated: 2017-10-02	Larry Werner	30%	ON TARGET
5.1.2 Q2 CONSULTANT RFQ: Prepare RFQ for consultant selection; estimate of contract cost and time frame. Presentation to Board of County Commissions seeking approval of contract. Last updated: 2017-10-09	Larry Werner	0%	NOT STARTED
5.1.3 Q3 WORK: Continue work Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
5.1.4 Q4 WORK: Continue work Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
5.2 IMPACT FEES: Develop a feasibility study relating to impact fees.	Larry Werner	0%	ON TARGET
5.2.1 Q1 CONSULTANT CONTRACT: Retain consultant for feasibility study. Develop quarterly deliverables based on scope of work. Last updated: 2017-10-02	Larry Werner	100%	ON TARGET
5.2.2 Q2 WORK: Continue work on contract Last updated: 2017-10-09	Larry Werner	0%	NOT STARTED
5.2.3 Q3 PRESENT RESULTS: Present the results to the Board of County Commissioners and seek direction. Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
5.2.4 Q4 IMPACT FEES: Evaluate and summarize regional uses of impact fees Last updated: 2017-10-11	Larry Werner	0%	NOT STARTED
5.3 LONG-TERM FINANCIAL STRATEGIES: Develop strategies to address long-term financial stability in order to expend County resources to keep up with demand.	Vicki Moore	6%	ON TARGET
5.3.1 Q1-Q2 UPDATE PROJECTIONS: Update 5 year projections for all major funds (General Fund, Room Tax Fund, Road Funds and Enterprise Funds) Last updated: 2017-10-11	Vicki Moore	25%	ON TARGET
5.3.2 Q2 BUDGET PROCESS: Begin budget process for FY18-19, including revenue & staffing projections Last updated: 2017-10-09	Vicki Moore	0%	NOT STARTED
5.3.3 Q3 FY18-19 BUDGET: Prepare FY18-19 budgets and 5-year capital improvement plan Last updated: 2017-10-11	Vicki Moore	0%	NOT STARTED
5.3.4 Q2 IDENTIFY PRIORITIES: Board identifies priorities (projects, programs, etc.) Last updated: 2017-10-09	Vicki Moore	0%	NOT STARTED
5.4 PRIORITY-BASED BUDGETING: Renew efforts on Priority Based Budgeting Program for on-going useful and accountable financial and budget decision making.	Vicki Moore	0%	NOT STARTED
5.4.1 Q2 PBB ROLL OUT PLAN: Devise a plan to roll out the new PBB software. Last updated: 2017-10-02	Vicki Moore	0%	NOT STARTED
5.4.2 Q2 METRICS: Build metrics to measure success of programs Last updated: 2017-10-09	Vicki Moore	0%	NOT STARTED
5.4.3 Q3 BUDGET PRIORITIES: Working with departments on building priorities for next year's budget (similar process to FY 17-18) Last updated: 2017-10-11	Vicki Moore	0%	NOT STARTED
5.5 INTERNAL CONTROLS: Become compliant with software licensing and financial internal control requirements.	Sherri McGee	25%	ON TARGET
5.5.1 Q1 SOFTWARE INVENTORY: Complete inventory of all software licenses and deployments Last updated: 2017-10-06	Sherri McGee	100%	ON TARGET
5.5.2 Q1 LOG AND EVENT MNGT: Implement Log and Event Management Last updated: 2017-08-16	Sherri McGee	100%	ON TARGET
5.5.3 Q1-Q2: TRAINING AND TRANSITION: Finalize training and transition of administering permissions within NWS and eSuite. Last updated: 2017-10-09	Vicki Moore	70%	ON TARGET
5.5.4 Q2 LICENSE INVENTORY: Develop license inventory tracking procedures Last updated: 2017-10-24	Sherri McGee	0%	NOT STARTED
5.5.5 Q2 LICENSES TO NEEDS: Ensure Inventory of licenses equal County's software needs Last updated: 2017-10-12	Sherri McGee	50%	ON TARGET
5.5.6 Q2 ACCESS RIGHTS: Document Groups, Roles and Access rights (AD cleanup) Last updated: 2017-10-12	Sherri McGee	50%	ON TARGET

Item	Owner	%	Status
5.5.7 Q2 SOFTWARE LICENSES: Work with Technology Services on list of software licenses needed & potential funding sources in preparation for FY 18-19 budget Last updated: 2017-10-09	Vicki Moore	0%	NOT STARTED
5.5.8 Q3 LICENSE FEES: Incorporate license fees into FY 18-19 budget Last updated: 2017-10-11	Vicki Moore	0%	NOT STARTED
5.5.9 Q3 WINDOWS 10: Deploy Windows 10 County-wide Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED
5.5.10 Q3 AUDIT COMPLIANCE: Complete CJIS audit findings Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED
5.5.11 Q3 DECOMISSION: Decommission Core System Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED
5.5.12 Q4 ACCESS CONTROLS: Install access controls for all locations with network/data access Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED
5.5.13 Q4 DEPLOY ARUBA CLEARPASS: Deploy Aruba ClearPass to monitor wired and wireless access points Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED
5.5.14 Q4 TECHNOLOGY FEES: Implement Technology Fees Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED
5.5.15 Q4 PURCHASE: Purchase system licenses and implement new systems Last updated: 2017-10-11	Sherri McGee	0%	NOT STARTED

ORGANIZATIONAL SUSTAINABILITY:DOUGLAS COUNTY VALUES ITS EMPLOYEES AND WORKS TO DEVELOP A WORKFORCE THAT SERVES AND IS...

Item	Owner	%	Status
6.1 COMPENSATION: Design employee compensation package. *	Wendy Lang	33%	ON TARGET
6.1.1 Q1 BASE PAY: Implement cost of living adjustment and merit scale of 0-3% Last updated: 2017-10-03	Wendy Lang	100%	ON TARGET
6.1.2 Q2 COMPENSATION POLICIES: Review compensation policies and make recommendations to board Last updated: 2017-10-09	Wendy Lang	0%	NOT STARTED
6.1.3 Q3 COLA: Review Consumer Price Index change to determine FY18-19 COLA Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED
6.1.4 Q4 MERIT: Ensure employees are evaluated annually and eligible employees have had opportunity to earn a merit increase on a scale of 0-3% based on performance Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED
6.2 PERFORMANCE STANDARDS: Align performance standards to strategic plan. *	Wendy Lang	33%	ON TARGET
6.2.1 Q1 SOFTWARE: New software configured Last updated: 2017-09-08	Wendy Lang	100%	ON TARGET
6.2.2 Q1 TRAINING: Supervisors trained in software, evaluation criteria, and giving performance feedback, communications provided to employees Last updated: 2017-10-03	Wendy Lang	100%	ON TARGET
6.2.3 Q2 REPORT: Develop monthly report of average ratings and timely completion of performance evaluations Last updated: 2017-10-09	Wendy Lang	0%	NOT STARTED
6.2.4 Q3 REFRESHER COMMUNICATION: Develop refresher communication for supervisors and employees encouraging ongoing performance discussions Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED
6.2.5 Q4 EMPLOYEES EVALUATED: Employees have been evaluated against updated criteria Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED
6.2.6 Q4 GOALS SET: Employees have set goals to work towards for future evaluation Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED
6.3 MANAGEMENT PROGRAM: Create / implement supervisory management program to develop internal talent. *	Wendy Lang	10%	ON TARGET
6.3.1 Q1 FORM COMMITTEE: Form committee which will provide diverse input to program development Last updated: 2017-10-03	Wendy Lang	50%	ON TARGET
6.3.2 Q2 FORM COMMITTEE: Form committee which will provide diverse input to program development Last updated: 2017-10-03	Wendy Lang	0%	NOT STARTED
6.3.3 Q2 RESEARCH: Gather ideas and best practices, collect input from County departments Last updated: 2017-10-09	Wendy Lang	0%	NOT STARTED
6.3.4 Q3 DESIGN CURRICULUM: Evaluate gathered information, identify gaps, outline curriculum Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED
6.3.5 Q4 CURRICULUM DEFINED: Program curriculum and parameters defined Last updated: 2017-10-11	Wendy Lang	0%	NOT STARTED

Green = On Target/within 5% of planned target.	
Yellow = Off Target/within 10-20% of planned target.	
Grey = Deferred/Not Started.	
Red = Critical/with 20% or more from planned target.	